



FET LICENSE APPLICATION

Calendar Year 2022

Initial Application: _____

Renewal: _____

If Renewal, please list current license number: _____

The application must be **TYPEWRITTEN** or completed in **BLUE INK**. If a line item is not applicable, indicate "N/A."

INCOMPLETE APPLICATIONS WILL BE DENIED.

ONTC USE ONLY

Type of License: _____

License Number: _____

Date Issued: _____

Processed By: _____

CHECK ONE (1) ONLY:

Separate applications must be completed for each type of license requested

DISTRIBUTOR

CARRIER

RETAILER

REFINER

1. Business Name : _____

2. Tax Identification Number (TIN) : _____

3. Business Mailing Address : _____

(City, State, Zip Code)

4. Business Telephone Number: _____

5. Physical Location of Business within the Navajo Nation (if applicable) :

(Street Address) _____

(City, State) _____

6. Land Status of Business Site (if applicable) :

Tribal Trust

Business Site Lease Number : _____

Allotment

Expiration Date : _____

Fee (Private)

Other (Explain) _____

7. Type of Business (Check One) :

Sole Proprietorship

Partnership

Governmental Entity or Enterprise

Corporation

Other (Explain) _____

8. Contact Person: _____

Telephone Number, if different from #4 (Above).

Title : _____

E-mail Address: _____

9.a. List names, titles and addresses of all *corporate officers* of your business (attach additional pages if necessary) :

Name and Title

Mailing Address

1 _____

2 _____

9.b. List names, titles and addresses of all *directors* of your business (attach additional pages if necessary) :

Name and Title

Mailing Address

1 _____

2 _____

9.c. List names, titles and addresses of all *general partners* of your business (attach additional pages if necessary) :

Name and Title

Mailing Address

1 _____

2 _____

9.d. List names, titles and addresses of all *shareholders** with controlling interests in your business (attach additional pages if necessary):

Name and Title

Mailing Address

1 _____

2 _____

*if ≤ 15 shareholders, list all; if more than 15 shareholders, list those with ≥ 5% of ownership.

9.e. List names, titles and addresses of all *principal officers* of your business (attach additional pages if necessary) :

Name and Title

Mailing Address

1 _____

2 _____

10. Has the applicant, or any officer or director thereof, been convicted of a felony within the past 10 years?

Yes No

If yes, explain : _____

11. Has the applicant, or any officer or director thereof, been found to have violated any applicable Navajo Nation or Federal Law within the past 10 years?

Yes No

If yes, explain : _____

12. Has the applicant, or any officer or director thereof, had any temporary or permanent suspension or revocation of any license or other authorization pertaining to the distribution, carrying, transportation, refining, or retailing of fuel within the past 10 years?

Yes No

If yes, explain : _____

13. Submit Completed "Bond for Fuel Distributor's License" Form.

14. Submit all completed applicable Form 100s for calendar year 2022

15. Review Fuel Excise Tax Statutes & Regulations on Office of the Navajo Tax Commission's website.

16. Provide CURRENT Insurance coverage for all trucks, trailers, retail and refinery locations operating on the Navajo Nation.

17. Provide 2022 IFTA License.

18. Provide CORRECT list of Vehicle Identification Numbers (VIN) for ALL trucks and trailers operating on the Navajo Nation.

19. Provide UNEXPIRED & COMPLETED Proof of Annual Inspection for ALL trucks and trailers operating on the Navajo Nation.

20. Provide CURRENT list of ALL authorized drivers operating on the Navajo Nation.

21. Provide UNEXPIRED Safety & Hazmat Training Certification for each driver/personnel operating on the Navajo Nation.

22. Provide a written request for decals for each pump.

I declare that the information contained in this document and any attachments thereto is true and correct to the best of my knowledge and belief pursuant to all Navajo Nation Laws and Regulations.

Taxpayer or Duly Authorized Agent Signature

Title

Print or Type Name

Date

ACKNOWLEDGEMENT SHEET

Initial each line to acknowledge that it has been addressed.

Pursuant to FET Regulations 9.1023, FAILURE to submit this Acknowledgement Sheet and any supporting documents may result in a \$500 per day penalty.

**Applicant
Initials**

The completion of the application has been typewritten or handwritten in **BLUE INK**,

All areas of the application have been completed **(If it does not apply, indicate N/A)**,

The application is signed in **BLUE INK**,

Application Fee is enclosed (**\$100-Retailer & Refiner, \$150-Carrier, \$200-Distributor**),

Completed Bond Application is enclosed **(Distributors Only)**,

Completed 2022 Form 100(s) for ALL applicable taxes is enclosed **(Carriers, Distributors, Refiners, Retailers)**,

Reviewed Navajo Nation Fuel Excise Tax Statutes & Regulations **(Carriers, Distributors, Refiners, Retailers)**,

CURRENT Insurance coverage for all trucks, trailers, retail and refinery locations operating on the NN is enclosed **(Carriers, Distributors, Refiners, Retailers)**,

2022 IFTA License is enclosed **(Carriers Only)**,

Vehicle Identification Numbers(VIN) list for ALL trucks and trailers operating on the NN is enclosed **(Carriers Only)**,

UNEXPIRED & COMPLETED Annual Inspection for ALL trucks and trailers operating on the NN are enclosed **(Carriers Only)**,

CURRENT List of ALL Authorized Drivers operating on the NN is enclosed **(Carriers Only)**,

UNEXPIRED Safety & Hazmat Training Certification for each driver/personnel operating on the NN are enclosed **(Carriers & Refiners Only)**,

Any other requested additional documents is enclosed (decal letters, questionnaire, etc.).

ONTC USAGE