



# FET LICENSE APPLICATION

## Calendar Year 2023

Initial Application:

Renewal:

If Renewal, please list current license number: \_\_\_\_\_

The application must be **TYPEWRITTEN** or completed in **BLACK** or **BLUE INK**. See attached instructions.  
**INCOMPLETE APPLICATIONS WILL BE DENIED.**

### ONTC USE ONLY

Type of License: \_\_\_\_\_

License Number: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Processed By: \_\_\_\_\_

### CHECK ONE (1) ONLY:

Separate applications must be completed for each type of license requested

**DISTRIBUTOR**

**CARRIER**

**RETAILER**

**REFINER**

1. Business Name : \_\_\_\_\_

2. Tax Identification Number (TIN) : \_\_\_\_\_

3. Business Mailing Address : \_\_\_\_\_

(City, State, Zip Code) \_\_\_\_\_

4. Business Telephone Number: \_\_\_\_\_

5. Physical Location of Business within the Navajo Nation (if applicable) :

(Street Address) \_\_\_\_\_

(City, State) \_\_\_\_\_

6. Land Status of Business Site (if applicable) :

Tribal Trust

Business Site Lease Number : \_\_\_\_\_

Allotment

Expiration Date : \_\_\_\_\_

Fee (Private)

Other (Explain) \_\_\_\_\_

7. Type of Business (Check One) :

Sole Proprietorship

Partnership

Governmental Entity or Enterprise

Corporation

Other (Explain) \_\_\_\_\_

8. Contact Person: \_\_\_\_\_

Telephone Number, if different from #4 (Above).

Title : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

9.a. List names, titles and addresses of all *corporate officers* of your business (attach additional pages if necessary) :

	<u>Name and Title</u>	<u>Mailing Address</u>
1	_____	_____
	_____	_____
2	_____	_____
	_____	_____

9.b. List names, titles and addresses of all *directors* of your business (attach additional pages if necessary) :

	<u>Name and Title</u>	<u>Mailing Address</u>
1	_____	_____
	_____	_____
2	_____	_____
	_____	_____

9.c. List names, titles and addresses of all *general partners* of your business (attach additional pages if necessary) :

	<u>Name and Title</u>	<u>Mailing Address</u>
1	_____	_____
	_____	_____
2	_____	_____
	_____	_____

9.d. List names, titles and addresses of all *shareholders\** with controlling interests in your business (attach additional pages if necessary):

	<u>Name and Title</u>	<u>Mailing Address</u>
1	_____	_____
	_____	_____
2	_____	_____
	_____	_____

\*if ≤ 15 shareholders, list all; if more than 15 shareholders, list those with ≥ 5% of ownership.

9.e. List names, titles and addresses of all *principal officers* of your business (attach additional pages if necessary) :

	<u>Name and Title</u>	<u>Mailing Address</u>
1	_____	_____
	_____	_____
2	_____	_____
	_____	_____

10. Has the applicant, or any officer or director thereof, been convicted of a felony within the past 10 years?

Yes      No

If yes, explain : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11. Has the applicant, or any officer or director thereof, been found to have violated any applicable Navajo Nation or Federal Law within the past 10 years?

Yes No

If yes, explain : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. Has the applicant, or any officer or director thereof, had any temporary or permanent suspension or revocation of any license or other authorization pertaining to the distribution, carrying, transportation, refining, or retailing of fuel within the past 10 years?

Yes No

If yes, explain : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13.-22. See the General Instructions.

**I declare that the information contained in this document and any attachments thereto is true and correct to the best of my knowledge and belief pursuant to all Navajo Nation Laws and Regulations.**

\_\_\_\_\_  
Taxpayer or Duly Authorized Agent Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Date

# ACKNOWLEDGEMENT SHEET

Initial each line to acknowledge that it has been addressed.

Pursuant to FET Regulations 9.1023, FAILURE to submit this Acknowledgement Sheet and any supporting documents may result in a \$500 per day penalty.

**Applicant  
Initials**

**ONTC  
USAGE**

\_\_\_\_\_ The completion of the application has been typewritten or handwritten in **BLACK** or **BLUE INK**,

\_\_\_\_\_ All areas of the application have been completed (**If it does not apply, indicate N/A**),

\_\_\_\_\_ The application is signed in **BLACK** or **BLUE INK**,

\_\_\_\_\_ Application Fee is enclosed (**\$100-Retailer & Refiner, \$150-Carrier, \$200-Distributor**),

\_\_\_\_\_ Completed Bond Application is enclosed (**Distributors Only**),

\_\_\_\_\_ Completed 2023 Form 100(s) for ALL applicable taxes is enclosed (**Carriers, Distributors, Refiners, Retailers**),

\_\_\_\_\_ Reviewed Navajo Nation Fuel Excise Tax Statutes & Regulations (**Carriers, Distributors, Refiners, Retailers**),

\_\_\_\_\_ **CURRENT** Insurance coverage for all trucks, trailers, retail and refinery locations operating on the NN is enclosed (**Carriers, Distributors, Refiners, Retailers**),

\_\_\_\_\_ 2023 IFTA License is enclosed (**Carriers Only**),

\_\_\_\_\_ Vehicle Identification Numbers(VIN) list for ALL trucks and trailers operating on the NN is enclosed (**Carriers Only**),

\_\_\_\_\_ **UNEXPIRED & COMPLETED** Annual Inspection for ALL trucks and trailers operating on the NN are enclosed (**Carriers Only**),

\_\_\_\_\_ **CURRENT** List of ALL Authorized Drivers operating on the NN is enclosed (**Carriers Only**),

\_\_\_\_\_ **UNEXPIRED** Safety & Hazmat Training Certification for each driver/personnel operating on the NN are enclosed (**Carriers & Refiners Only**),

\_\_\_\_\_ Any other requested additional documents is enclosed (decal letters, questionnaire, etc.).